

POLICY AND PROCEDURE

TOPIC: PRIVACY POLICY – INFORMATION SECURITY

REVIEWED AND APPROVED BY: MANAGEMENT COUNCIL

EFFECTIVE DATE: May 1, 2015

SUPERSEDES: April 30, 2014

Your privacy and the security of your information are important to us. Please review our Privacy Policy to understand our practices with respect to your information.

What Information is Collected and How it is Used: Information is only collected for inquiries on leasing the facility if he/she specifically completes an online information request form. If a donation is made through to Recreation Unlimited via the Paypal link on our site, only the following information is collected and retained on Recreation Unlimited's database:

- Name
- Organization
- Address
- E-mail address
- Phone number(s)

With Whom Information shared: No information is shared with other organizations. We do not retain credit card information digitally for any payments or donations.

Cookies: We do not track cookies.

Third Parties: This website may contain links to other websites. We are not responsible for the privacy practices or the contents of other websites.

Security: Recreation Unlimited's website is hosted by a server utilizing SSL (Secure Socket Layer) encryption. SSL is a proven coding system that lets your browser automatically encrypt, or scramble, data before you send it to us.

Legally Required Disclosures: We may be required, by applicable law, subpoena, court order or other legal process to disclose your personally identifiable information, and it is our policy to comply with any such requirements.

Other Websites: In some cases, our site contains links to other websites. Please note that when you click on one of these links, you are entering another website for which Recreation Unlimited has no responsibility. We encourage you to read the privacy statements on all such sites as theirs may differ from ours.

Contacting Recreation Unlimited: Please call (740) 548-7006 or e-mail info@recreationunlimited.org if you have questions about the information collected or to make any changes

Modifications: Recreation Unlimited may change this policy at any time by posting the changed or amended Privacy Policy on the website. Your continued viewing or use of this site following the posting of any changes to this Policy will signify your agreement to any such changes or amendments.